



# SKEGBY JUNIOR ACADEMY

**Principal:** Mrs C Bennett

**Deputy Principal:** Miss H Nagelsztajn

Ash Grove, Skegby, Notts NG17 3FH

**Telephone:** 01623 460329

**Email:** [admin@skegbyjunioracademy.org](mailto:admin@skegbyjunioracademy.org)

**Website:** [www.skegbyjunioracademy.org](http://www.skegbyjunioracademy.org)

**Twitter:** @SkegbyJrAcademy

Dear Families,

First of all, I would like to take this opportunity to wish you all a very Happy New year, I hope your year is filled with love, happiness and good fortune.

## Office Manager



I am delighted to inform you that we have appointed Mrs K Dove as our new Office Manager. Her skills and experience shone through at interview, and she will be leading the office team going forward. This new role means that we need to recruit to fulfil her previous role as admin assistant, responsible for attendance. I will inform you who has been successful once the interviews have taken place.

## Mrs Lawler

Mrs Lawler has worked with us for a number of years, as a long term supply teaching assistant. She has now secured a permanent position closer to home. Mrs Lawler has been a valued member of the team and will be missed by all. We held a special assembly yesterday, to celebrate her time with us at Skegby. We wish her the very best of luck.

## Parent Consultation

As part of our ongoing commitment to providing the very best educational experience for all pupils, we are reviewing the length of our school week. This is to ensure we meet the government's minimum expectation of **32.5 hours** and whilst this is only guidance, it is strongly encouraged.

I will be holding a **parent forum to consult on this**. This will enable you as parents and carers to share your views, ask questions, and work with us to identify the most positive and practical way forward for our school about start and finish times of the school day. We greatly value your partnership and look forward to discussing this next step together. The next parent forum will be held on Friday 30<sup>th</sup> January at 9:00am.

## Booking of School Meals

Due to the recent changes in the Office, we will no longer be able to allocate school dinners for children. Children's school dinners must be added to the system individually and can be quite time-consuming. This means that children will no longer be able to request a dinner at the beginning of the school day if a meal has not been pre-booked.

*Part of the Greenwood Academy Trust*



Therefore, you will need to send your child to school with a packed lunch if you do not pre-book their meals. If your child arrives at school without a packed lunch and a meal has not been pre-ordered, the school will contact you to provide one. You should have received a separate letter containing more details.

## Attendance

Regular attendance is essential for every child’s learning and wellbeing. We understand that there will be times when your child is genuinely too unwell to attend, however children can still attend with minor ailments, such as a cold, as even a few days off can significantly impact on your child’s progress and outcomes. Missing 10% of school sessions is classed as persistent absence, so if attendance begins to fall, we will inform you that your child’s attendance will be monitored. If your child’s attendance continues to fall, you will be invited to an attendance meeting to discuss concerns and the support available. It is important that we work together to maintain high levels of attendance to ensure we are giving every child the best chance of educational success.

## Health and Safety

Please could I remind you that Skegby Junior Academy is a non-smoking site and this includes the school car park. We have had reports of parents smoking whilst waiting in the car park. Smoking is not permitted and you will be asked to leave the site if doing so.

## Sports Day

To give you plenty of notice, we have planned the dates for our annual Sports Day. We have decided upon the morning of Monday 15th June. As always, this is weather permitting, so we have also planned a reserve day for the morning of Friday 19th June. More details to follow nearer the time.

*Thank you once again for your continued support*

*Mrs Bennett*

*Principal*

## Diary Dates:

Spring 1	
Friday 16th January	Beech library.
Monday 19 <sup>th</sup> January	Year 3/4 Roman Day – Dress up ( <b>*new date</b> )
Tuesday 20th January	Willow class assembly.
Friday 23rd January	Silver Birch library.
Tuesday 27th January	Oak class assembly.
Friday 30 <sup>th</sup> January	Year 5/6 World War 2 Day ( <b>*New date</b> )
Friday 6th February	NSPCC Number Day.
Monday 9 <sup>th</sup> February	Y6 Holocaust Centre Visit ( <b>*New Date</b> )
Friday 13th February	Last day of term. Break up.